

Team / Facility	Inmans Primary School	Assessor	Sue Fellows
Date of Assessment	March 2021	Planned Review Date	Weekly

Task/Operation and location:	School Day	Number of Persons at risk:	Members of the Public	
			Site Personnel and Visitors	470

RISK ASSESSMENT

This risk assessment has been completed in accordance with the councils' Safety Management Safety Guidance Document relating to the Management of Health and Safety at Work Regulations. The risk rating has been deduced from the following formula – Likelihood x Severity.

Note – The likelihood of an accident/incident accruing may increase according to the frequency of the task. The severity of an accident/incident may be affected by the number of persons at risk.

This has been written to add to East Riding Risk assessment – personalised to Inmans Primary School for specific items relating to Inmans during the COVID 19 period – updated following National Lockdown January 21.

Likelihood (L)		Severity (S)	
1	Almost impossible	1	Low -Causing a minor injury. Cuts or bruising
2	Improbable/ not very likely to happen	2	Medium – Absence from school for a week
3	Possible/could happen	3	Major – Absence from school - hospitalisation
4	Very likely/would not be surprised	4	High – Long term absence from school/hospitalisation
5	Inevitable/certain to happen	5	Fatality

Total Score	Risk Category
1	Considered tolerable risk, normal day to day activity
2-10	Risk is to be controlled as far as is reasonably practicable by completion of risk assessment & safe system of work
11-20	Hazard must be avoided or the level of risk reduced significantly by control measures & safe systems of work
21-25	Advice should be obtained from Safety Services before proceeding with the task.

Significant Identified Hazards	Existing Control Measures	L	S	Total Score = L x S	Existing Control Measures OK Y/N	Additional Control Measures Required to Reduce Level of Risk to Acceptable Level	L	S	Total Score = L x S
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<u>Keeping social distance (in addition to the LA Risk assessment)</u>									
Adults not being able to keep 2m distance on entry and exit of school site	Posters, letters, different timings.	3	2	6	N	Additional floor markings and consistent reminders to parents. Including one parent dropping off and non-contact drop off system. New gate in place to improve flow of public Adults now requested to wear face coverings on the school site.	2	2	4
Adults crossing communal spaces within school	Adults to wear face covering Allocated lunch rooms Wiping all touch points after use	2	2	4		Adults are welcome to wear face coverings if they wish			
Customers using the charity shop	Limiting use of the shop i.e. must social distance.	3	2	6	N	Shop temporarily closed.	0	0	0
Drop off and pick up zone	Staff will not open car doors. Clear one way systems marked.	2	2	4	Y	Continue with reminders to children and adults once they start using the system. Lockdown – reduced number of children using the system also.	2	2	4
Bistro and lunch hall	Clearly marked and tables separated. Timings in place to ensure that bubbles don't cross. Tables cleaned and disinfected in between use.	2	2	4	N NB	Lockdown = reduced number of pupils. Pupils spread out further throughout the space.	2	2	4
Entering building remotely.	Must use fob rather than key pad	1	2	2					
Children crossing bubbles in the toilets	Toilets limited to 2 pupils at a time	2	2	4	Y	Now toilets allocated to 1 per year group	1	2	2
Staff crossing bubbles	All high touch points cleaned	1	2	2					

<u>Breakfast and after school clubs (Kids club are open also) these paces must be booked and paid for)</u>									
Children in school for extended periods of time.	Children will immediately enter their bubble and staffing ensures no DB	2	2	4	N	Use gloves to prep food. Children bring their own drinks. Rotas in place to staff the breakfast and after school club	1	2	4
<u>Delivering school meals</u>									
IHH – volunteers delivering meals.	Social distanced and no contact method employed	3	2	6	N	Go through the community hub safer working method			
<u>Cleaning</u>									
Cleaning routines in school	Additional cleaning hours. Beginning 2 x day and after school cleaning	2	2	4	N	Regular fogging – time periods TBC with the fogging company	1	2	2
<u>Attending work asymptomatic</u>									
Staff unaware that are have contracted COVID 19	Staff continue to log movements and keep to government guideline.	2	2	4	N	Staff complete asymptomatic tests –LFT twice weekly. See additional RA.	1	1	1

<u>School pets</u>									
Rabbits and schooldog	Dog staying at home now reopening. Nominate members of staff to feed rabbits for a week at a time	3	2	6	N NB	No children in the rabbit area	1	2	4
<u>Hand driers</u>									
Guidance recommends turning off hand driers	Hand driers have all been upgraded and children more likely to contact each other when reaching for towels as there are no dispensers.					Increase supervision and ensure only two in the toilet at a time.			